Terminology

X7 or X8 or X9: these are versions of EndNote and are versions 17, 18, 19 respectively

CWYW™: stands for ‘Cite While You Write’, this is the function of citing references in a document from an EndNote library

Citation or in-text citation: the reference as it appears in a document, presented in a particular abbreviated style e.g. (Brown & Carli, 2005) or Lawrence, MC et al. 2012 or 1.

EndNote Web: a web-based version of your EndNote Library that can be accessed from any PC and does not require you to have EndNote. Any Library you transfer to EndNote Web you can share access with colleagues.

Library: the name EndNote uses in software and documentation to refer to databases you create

Output style: are files that are used to control the appearance of references within the body of a document and a bibliography. Many journals have specific requirements that govern what parts of a record is used and how it is punctuated/italicised/bolded/indented in in-text citations and reference list when inserted in a document. The styles are determined by publishers or journal editorial boards or University departments. EndNote stores these styles as files within the software and they are identified by the .ens file extension e.g. BMJ.ens, Harvard.ens, Cancer Nursing.ens

Reference: information relating to a communication, usually but not necessarily bibliographic that is referred to according to particular conventions of descriptors.

Reference type: journal article, book section, book, web site, personal communication, government report, radio interview … are examples of different types of references.